



KONICA MINOLTA

# Capture OnTheGo

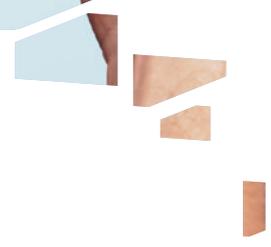
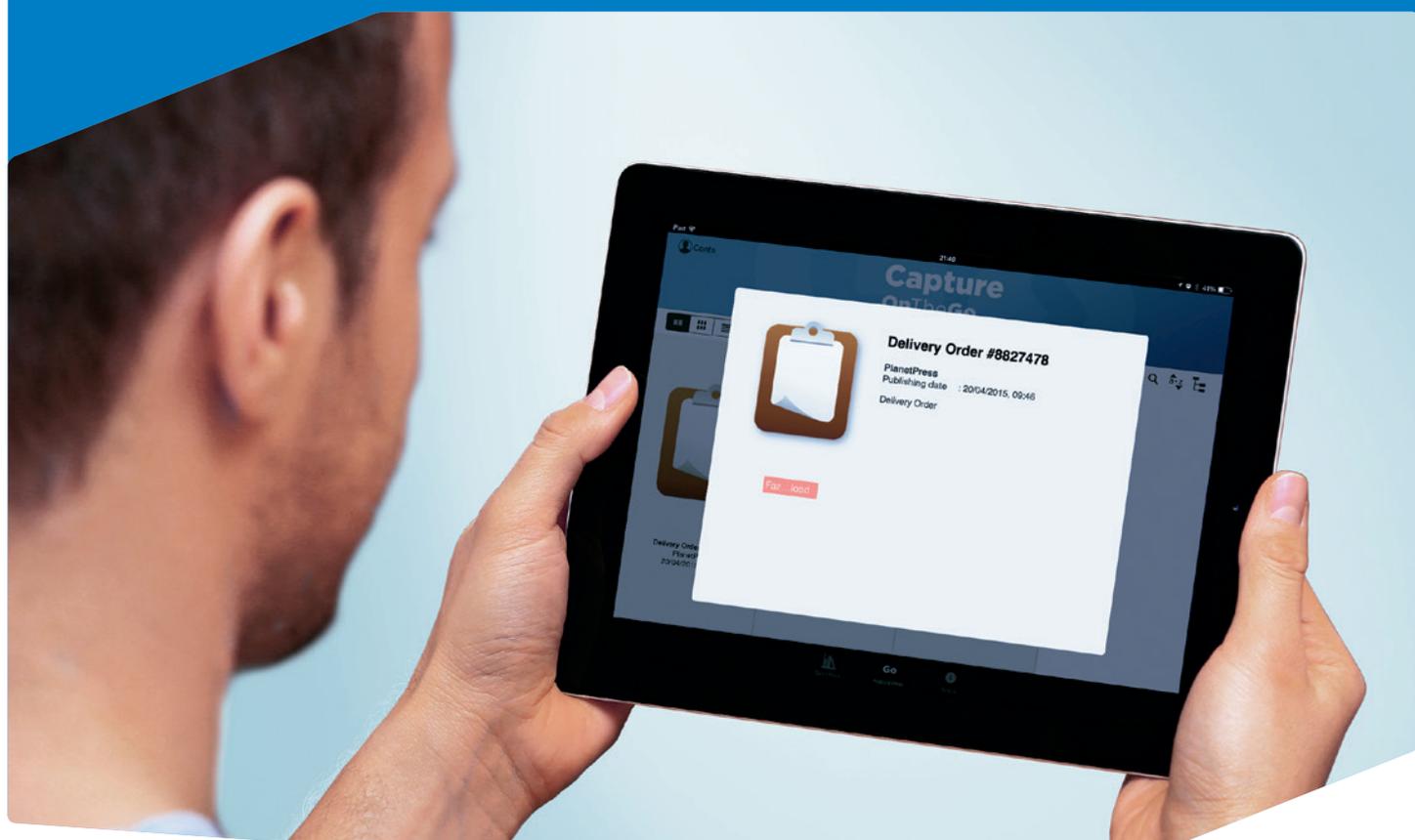
## Category



Document  
Capture &  
Management

## Characteristics

- Document capture
- Document processing
- Document distribution
- Content & document management





# TRAVEL WITHOUT PAPER – JUST BRING ELECTRONIC FORMS

**In the field, especially during sales, consultancy or service visits, paper is still widely used to capture data on the spot – think of insurance claims, for example. However, collecting data and filling in forms by hand has its disadvantages. Involving additional work, it can be error-prone and costly: Returning forms to the office for capture, processing and archiving is time-consuming and inefficient. To maximise productivity and avoid delays, it is important to accelerate the capturing process – which is best achieved by automating the task with Capture OnTheGo, the mobile solution for field force automation.**

Available as an optional add-on for PlanetPress® and PlanetPress® Connect, Capture OnTheGo is a comprehensive toolkit that provides full control and mobile access to all required documents from start to finish. With Capture OnTheGo, sales people in the field can easily and immediately download all required forms and documents to their mobile devices (iOS or Android). At the end of each sales visit, the necessary documents are completed with all relevant information, which can include text, photos, annotations, figures and dates; and are then signed electronically. Once signed, everything is sent back to the company's IT system in an instant. The database is updated in real-time and the necessary processing work instantly initiated.

With the application's offline mode, an Internet connection is not mandatory: Documents and forms can be filled in and queued for submission, even when the mobile device is offline. As soon as an Internet connection becomes

available again, the forms and documents are automatically transmitted. Document sharing is secure, as well: All documents and forms ready for download are pushed to the mobile application and remain available in the user's library even when offline. Managing individual users and user groups is simple and straightforward, including restricting any employee's access to the material he or she is entitled to and to what is relevant for their job.

Capture OnTheGo can be integrated to any existing IT infrastructure and easily adapts to accommodate most database systems. Document capture, processing and distribution are much facilitated with this helpful application, which frees field staff from carrying stacks of paper when visiting their customers – all they now need is their tablet.

# KEY FEATURES

## Document capture

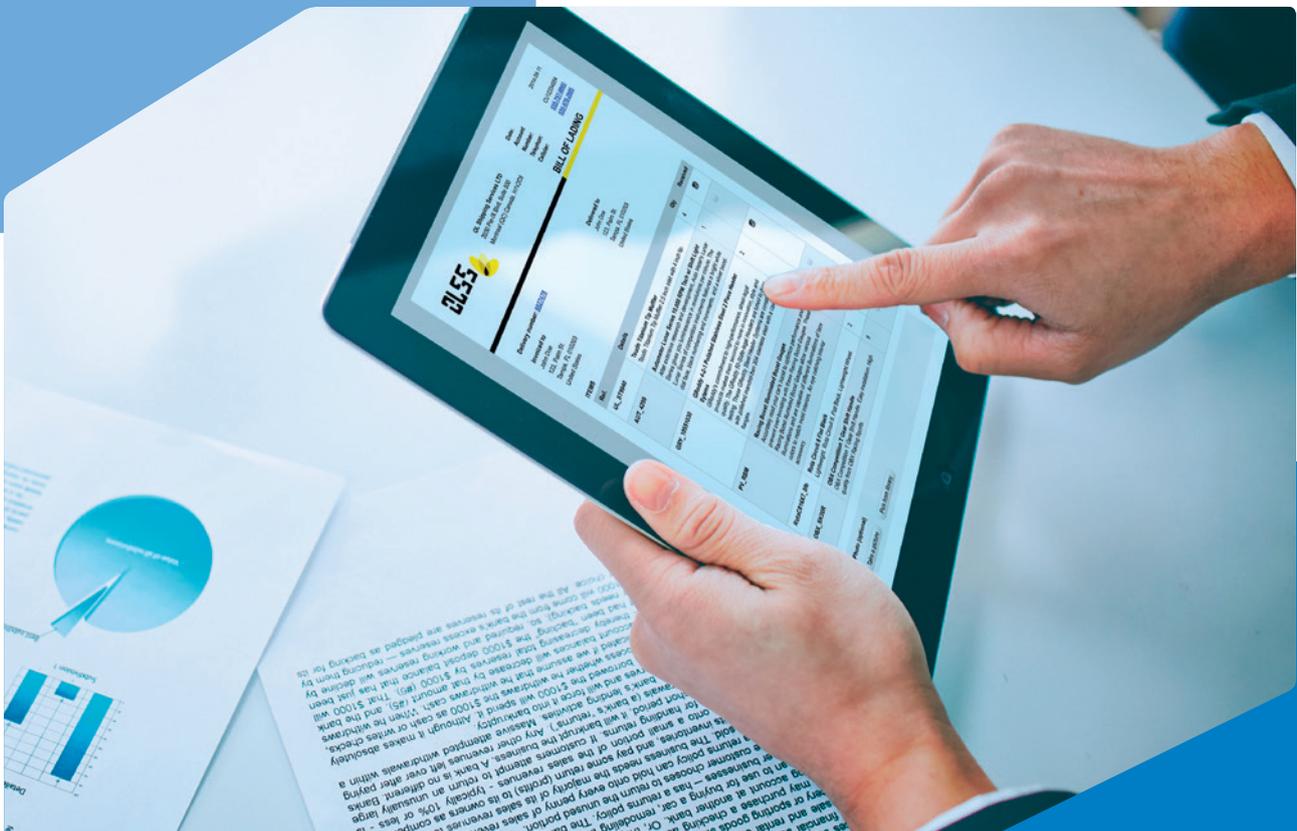
- **Available form actions on the mobile device:**  
Users of Capture OnTheGo can perform numerous actions, including:
  - Select relevant information using dropdown menus
  - Select options using check boxes or radio buttons
  - Fill in blank boxes
  - Edit existing information, highlight information, add notes and signatures
  - Add or edit dates and times using an integrated calendar
  - Add photos, either by selecting existing ones, or by using the device camera to take new photos, and make picture annotations
  - Specify location details based on the device's GPS coordinates

## Document processing

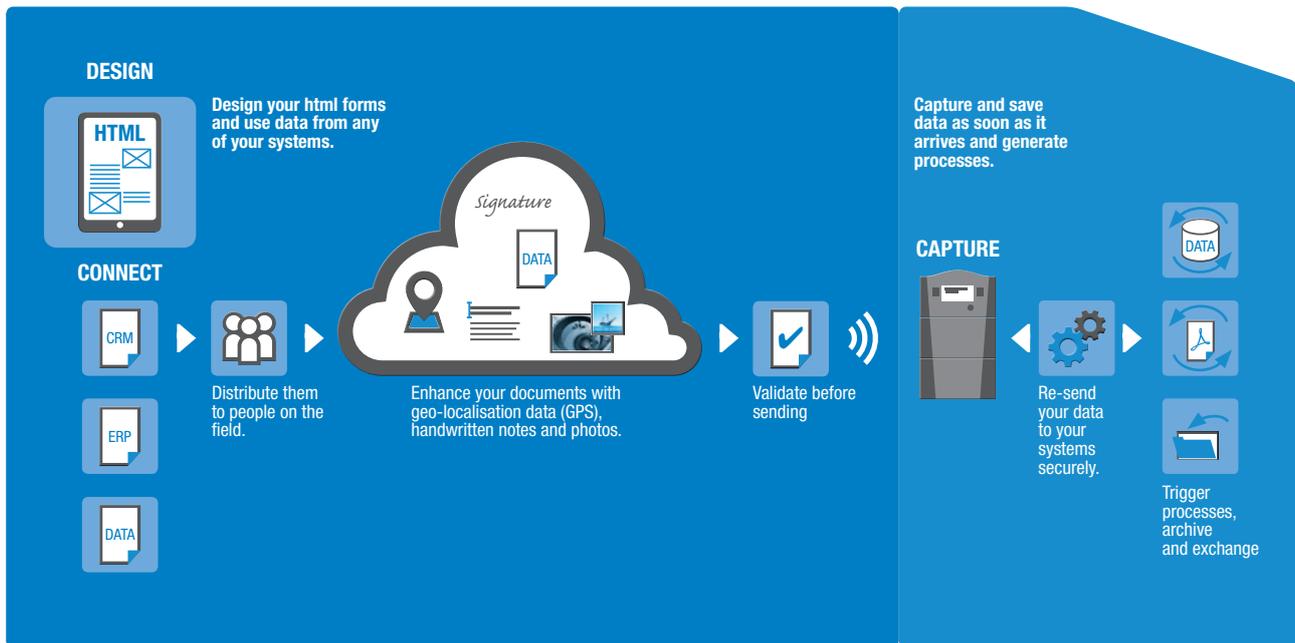
- **Download PDF documents:** Any type of PDF document, whether a user guide, data sheet or else, can conveniently be downloaded to the mobile device and freely used.
- **Download and fill in HTML forms:** Any type of HTML form can be downloaded and filled in directly on the mobile device – independent of whether the form is blank and needs to be completed, or more likely, already contains information that needs to be completed or validated.

## Document distribution

- **Transmit forms with a single click:** Completed forms and documents can be conveniently sent back to the office while the mobile device is online. However, only the filled-in data is transmitted. The received information is inserted in the resident forms on the company's servers using PlanetPress® or PlanetPress® Connect.



# WORKFLOW



# TECHNICAL SPECIFICATIONS

## MINIMUM SYSTEM REQUIREMENTS for PlanetPress® Connect Designer 1.0.0

<b>Operating systems</b>	Microsoft Windows 2008 Server R2 (32/64) Microsoft Windows 2012 Server (32/64) Microsoft Windows Vista (32/64) Microsoft Windows 7 (32/64) Microsoft Windows 8.1 (32/64) (Windows XP and Windows 2003 are currently not supported)
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## MINIMUM HARDWARE REQUIREMENTS

<b>Filesystem</b>	NTFS (FAT32 is not supported)
<b>Memory</b>	8GB (10GB Recommended)
<b>Hard disk space</b>	At least 10GB
<b>Software</b>	Java SE 7u13
<b>Pre-Requisites</b>	Microsoft Visual C++ 2008 SP1 Redistributable Package (x86) Microsoft Visual C++ 2005 Service Pack 1 Redistributable Package MFC Security Update (x86)
<b>Requirements for app</b>	Android 4.0 and higher or iOS 7.0 and higher Compatible with iPhone, iPad, and iPod touch This app is optimized for iPhone 5, iPhone 6, and iPhone 6 Plus

